

Saving Valuable Dollars

Budgeting and Legal Management for SVD Pastors, Associates, Administrators

Techny Towers Conference and Retreat Center
Techny, Illinois

Seminar Schedule

Monday, September 29 2014

3:00 p.m.	Check-in
6:00 p.m.	Pizza Party & Gathering

Tuesday, September 30 2014

8:00-8:45 a.m.	Breakfast
8:50 a.m.	Opening Prayer
9:00 a.m.	BASIC ACCOUNTING PART I <i>Adrena Herbst, Staff Accountant, USC Province Center</i>
10:30 a.m.	BASIC ACCOUNTING PART II <i>Adrena Herbst, Staff Accountant, USC Province Center</i>
Noon-12:45 p.m.	Lunch
12:45-1:30 p.m.	Free time
1:30 p.m.	MORGAN STANLEY ACCOUNTS PART I <i>Bobbie Thomas, Finance Office, USC Province Center</i>
2:45 p.m.	MORGAN STANLEY ACCOUNTS PART II <i>Bobbie Thomas, Finance Office, USC Province Center</i>
4:30-5:15 p.m.	Free time
5:15 p.m.	Eucharist
6:00-6:45 p.m.	Dinner
6:45-8:00 p.m.	Free time
8:00 p.m.	Social

Wednesday, October 1 2014

8:00-8:45 a.m.	Breakfast
8:50 a.m.	Opening Prayer
9:00 a.m.	CANON LAW & PARISH COMMITTEES <i>Jan Pastuszczak, SVD</i>
10:30 a.m.	SVD HANDBOOK FOR SUPERIORS & FINANCES <i>Jan Pastuszczak, SVD</i>
Noon-12:45 p.m.	Lunch
12:45-1:30 p.m.	Free time
1:30 p.m.	BANK FRAUD PREVENTION AND DATA SECURITY <i>Doug Stillings, Senior Vice President, Dubuque Bank & Trust</i>
3:15 p.m.	BUDGETING & REPORTING FOR PAG / MEG <i>Stan Uroda, SVD</i>
4:30-5:15 p.m.	Free time
5:15 p.m.	Eucharist
6:00-6:45 p.m.	Dinner
6:45-8:00 p.m.	Free time
8:00 p.m.	Social

Thursday, October 2 2014

8:00-8:45 a.m.	Breakfast
8:50 a.m.	Opening Prayer
9:00 a.m.	INTERNET PROTOCOL & BEHAVIOR <i>Jan Slattery, Director of the Office of Child Protection, Archdiocese of Chicago</i>
10:30 a.m.	SEMINAR RECAP / WRAP UP / EVALUATIONS <i>USC Staff and Seminar Participants</i>
Noon-12:45 p.m.	Lunch and Departures