

ONGOING EDUCATION/FORMATION COMMITTEE (OEFC)

MINUTES – MEETING #52

Thursday, November 16, 2017
Chicago Province Center – Techny, Illinois

Present: Kathy Borresen, Jim Braband (Chair), George Gawlik, Dan Holman, Mark Weber
Excused: Jim Bergin

The meeting began at 10:00 a.m. with a prayer led by Jim Braband.

The Minutes of the previous meeting (#51) held on April 27, 2017 were reviewed and accepted. The minutes will stand as issued.

1. FINANCIAL REPORTS

1.1 FY 2016-17: Final Report.

It was reported that the amount of money needed for individual grants exceeded the budgeted amount for this fiscal year. There was no particular reason for this other than the grants were asking for larger amounts (travel, room & board – items that we have no control over). Money allocated for the group event account was used to cover the shortage needed for individual grants. (There was no group event held.) Nevertheless the total Ongoing Education FY 2016-17 Budget came in under budget having spent 94% of the budgeted funds. See “History: Ongoing Education/Formation Grants” attached.

1.2 FY 2017-18: Current (year to date) Report.

Based on the FY 2016-17 shortage in individual grant funds, the FY 2017-18 budget has been increased by 6.5%. One quarter into the next fiscal year, we have already disbursed 40% toward individual grants. Hopefully we will not have to access monies intended for a group event. The situation will be monitored. See the attached copy of “FY 2017-18 Budget Ongoing Education”.

With regards to the group event, we are hopeful another finance seminar during 2018 can be arranged. There are many province-wide meetings already scheduled and it may be difficult to find an appropriate date.

2. ANNUAL ACCOUNTABILITY STATEMENTS: FY 2016-17 FINAL RESULTS

It was reported that the AAS program achieved 100% compliance this year—for the seventh time in a row. The program closed 30 days after the July 31 deadline (per the OEFC’s goal). One hundred, twenty-one SVDs were required to comply. See “Annual Accountability Statements: Year-to-Year” attached.

3. UPDATE ON ONGOING EDUCATION, FORMATION & RECRUITMENT WEBSITE

It was reported that the number of visits to the website during October 2017 reached an all-time high of 2,516—beating the previous high count of 2,234 set in January of 2013. See attached “Website Stats” report.

4. NEW BUSINESS

There was no new business to discuss.

5. NEXT MEETING

The date for the next OEFC Meeting will be Thursday, April 19, 2018 starting at 10:30 a.m. in the Province Center's 3rd floor Conference Room.

The meeting concluded at 10:55 a.m.
Minutes recorded by: Kathy Borresen

cc: Q. Dinh, SVD

Attachments: History: Ongoing Education/Formation Grants (re: Item 1.1)
FY 2017-18 Budget: Ongoing Education (re: Item 1.2)
Annual Accountability Statements: Year-to-Year (re: Item 2)
Website Stats: www.uscongoinged.org (re: Item 3)

Distributed to OEFC Members: November 20, 2017
Posted on website: December 2017

Note: Any attachments or handouts listed in these minutes were distributed to OEFC Members only.