

ONGOING EDUCATION/FORMATION COMMITTEE (OEFC)

MINUTES – MEETING #46

Tuesday, March 18, 2014  
Chicago Province Center – Techny, Illinois

Present: Jim Bergin, Kathy Borresen, Jim Braband (Chair), George Gawlik, Mark Weber  
Excused: Dan Holman

The meeting began at 10:00 a.m. with a prayer led by Jim Braband.  
The Minutes of the previous meeting held on September 24, 2013 were reviewed and will stand as issued.

1. SVD FINANCE SEMINARS

*(Attachments: Expense Report, Evaluation Summary, Listing of SVD Finance Seminars to date)*

- 1.1 The Expense Report for the October 7-9, 2013 Finance Seminar was presented. It was noted that it came in under-budget.
- 1.2 The Evaluation Summary for the October 7-9, 2013 Finance Seminar was presented. It was noted that overall the evaluations were positive.
- 1.3 The general details on the last six Finance Seminar were reviewed. It was noted that attendance has slightly increased since the first seminar held in June 2004.
- 1.4 Dariusz Garbaciak joined the meeting in order to detail the plans for the upcoming Finance Seminar. There will be 10 sessions. The topics will include the new Morgan Stanley account; hands-on basic accounting; canon law; internet protocol within the parish; PEG/MAG funding; and electronic banking. Most speakers have been confirmed.

2. SVD STUDY DAYS: HISTORY AND DISCONTINUATION

*(Attachments: Various pieces of correspondence, Overview of the 14 Study Days held)*

The OEFC agreed that the 14 Study Days held, beginning in March 1992 and ending in April 2013, had managed to present a variety of topics with a strong emphasis on leadership skills. It was reported that there are no immediate plans to revive or replace Study Days.

3. OEFC PROVINCE COMMITTEE REPORT FOR 2013

*(Attachment: Continuing Education (Ongoing Education/Formation) Annual Report)*

The 2013 annual report regarding Ongoing Education/Formation as presented. Highlights included 100% compliance in the Annual Accountability Program and changes and enhancements to the Education Office's website.

4. PARISH PROPHETIC DIALOGUE

*(Attachments: Various copies of email correspondence)*

The committee discussed clarification of the \$2,000 per confrere misunderstanding. It should be understood that confreres applying for ongoing education/formation funding are allowed a maximum of \$2,000 per fiscal year. That is not to say that all confreres are automatically entitled to \$2,000 to use at their own discretion. Funding to attend the Parish Prophetic Dialogue does not fall under the auspices of ongoing education/formation.

5. ONGOING EDUCATION/FORMATION GRANTS VS. CERTIFICATE/DEGREE PROGRAM FUNDING

Clarification was made with regards to what ongoing education/formation grants are to be used for versus funding for certificate/degree programs. It was agreed that attendance in long-term courses which will result in

a degree or professional certification are to be considered eligible for Professional Education funding; while short-term, non-degree events (seminars, workshops, association meetings) are considered simply ongoing education/formation.

6. ONGOING EDUCATION POLICIES & PROCEDURES

*(Attachment: Current Ongoing Education Policies & Procedures Brochure)*

The Committee reviewed the current brochure in anticipation of the 2014-2017 Triennium. Per items 4 and 5 above, the brochure will be reworded to avoid any misunderstandings. K. Borresen and J. Braband will work on.

7. WEBSITE HIGHLIGHTS

Several enhancements to the Education Office website were pointed out. They include a new section on the Datebook Plus page which lists upcoming webinars and a redesigned OEFC page which lists meeting minutes and information on upcoming Finance Seminars.

8. OEFC MEMBERSHIP FOR 2014-2017 TRIENNIUM

The committee made several recommendations and discussed any needed changes in the membership of the OEFC in anticipation of the upcoming Triennium. The OEFC Membership for the 2014-2017 Triennium will be decided and announced at a later date.

9. NEXT MEETING

The next OEFC Meeting will take place on Thursday, October 30, 2014 at the Province Center from 10:00 a.m. until Noon.

The meeting concluded at 11:45 a.m.  
Minutes recorded by: Kathy Borresen  
Distributed: April 1, 2014

cc: T. Ascheman, SVD

*Note: The attachments listed in these minutes were distributed to OEFC members only.*